



PACCAR Scout Camp Health & Safety Policy
RISK ASSESSMENT



Archery

What are the Hazards?	Who might be harmed?	What existing control measures are already in place?	What further action is required to manage the risk?	Risk Rating
Unauthorised access	All Un-authorized users	All entry points secured when activity is not supervised	Regularly remind activity instructors on the importance of ensuring area is secure Ensure area is never left unsecured	Low
Slip, Trips and Falls	All users and instructors	Instructors trained in basic first aid Area regularly maintained to restrict undergrowth and remove trip hazards	Safety brief to include 'no running in the area' Teacher/Leader/Instructor from the participant group to be with the group at all times for crowd control and discipline.	Low
Arrows in target or on ground	Anyone walking between shooting point and target	Fences to direct traffic	Thorough safety brief from instructor explaining safe practice walking around the area. Correct removal of arrow from target etc.	High
Stray Arrows	Anyone nearby or in the same area	Purpose built nets designed to meet and exceed all guidelines and recommendations for safety stops. Safe 'fallout' area behind targets to allow further decrease the risk of stray arrows hitting people or property nearby.	Visual inspection of nets before the start of any session. Briefing and supervision of participants to ensure safe proper use of the equipment.	Medium
Equipment failure – string snapping, limbs breaking etc	Bow users and those close by	Equipment fit for use and appropriate for purpose	Periodical inspection with any damaged or suspect equipment retired and repaired or replaced	Medium

Safe use of equipment, string bruising to arm etc.	Bow Users	Equipment fit for use and appropriate for purpose	Briefing explaining use Demonstration to show correct use, body position and technique Appropriate arm guards made available if necessary.	Low
Foul weather	All users and passers by	Safety nets and fencing shelter area from light-moderate winds	Activity cancelled or postponed in extreme weather. Possible addition	Low-Medium